

Attendance Policy

The School expects regular attendance from both the children and the parents. In case of an emergency, when a parent can not attend a given lesson, the School urges that the child be sent with a substitute who will take notes and tape the lesson so that the parent can maintain continuity of practicing at home. If a child's absence is unavoidable because of illness or a family emergency, parents are requested to notify the office as soon as possible, explaining that the child will be absent and giving the reason for the absence. Insufficient practicing, or absences for birthday parties or other social occasions, are not considered valid by the School. As students progress through the materials they are automatically assigned additional classes including chamber ensembles and orchestra which will require attendance on Saturdays. Teenagers in the Advanced Program meet for their chamber ensembles and orchestra classes on Saturday afternoons. All of the same information pertaining to attendances and absences mentioned above apply for the Saturday night and Saturday morning programs.

Lesson and Class Make-up Policy

Teachers are required to make up lessons and classes that they miss. Teachers are not required to make up lessons missed by the students. However, if a student is absent from the lesson for a valid reason, the School requests that the teacher make every effort to make up the missed lesson, but cannot guarantee that such a lesson will be made up.